

**SUSTAINABLE INTENSIFICATION OF MAIZE-LEGUME-LIVESTOCK AND
RICE-BASED FARMING SYSTEMS IN EAST AND SOUTHERN AFRICA:
PROJECT INCEPTION WORKSHOP
6-9 February 2012, Dar es Salaam, Tanzania**

USEFUL INFORMATION



AIRPORT TRANSFERS

All conference participants arriving through the Julius Kambarage Nyerere Airport and who have communicated their arrival details will be picked up by IITA taxi services-drivers wearing IITA caps and holding IITA-Placards. The drivers in charge will also have the names of the participants. In case you miss the pick-up service, please take a taxi to the hotel (Please take airport registered taxi at the information desk).



AIRLINE RESERVATIONS / FLIGHT RECONFIRMATIONS

Participants are kindly advised to please give their tickets on the **first day** of the workshop to the workshop assistant, Ms. Neema Lazaro (IITA)



CLIMATE & CLOTHING

Climate: January/March is the driest/hottest season. The days are hot, clear skies and nights are pleasantly warm.

Clothing should be light weight, loose-fitting and preferably of “breathing” fabrics such as cotton.

You may wish to visit these websites for additional weather updates:

<http://www.cnn.com/WEATHER/newcities/africa.html> or

<http://www.bbc.co.uk/weather/5day.shtml?world=1007>

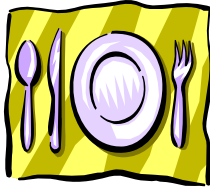


ACCOMMODATION

Participants coming from outside Dar-es- Salaam will be staying at the White Sands Hotel, Resort & Conference Center, Africana Road, Jangwani Beach, P.O. Box 3030 Dar-es-Salaam, Tanzania, **Tel +255 (0) 22 2647620-6**. Email bang@hotelwhitesands.com.

Website: www.hotelwhitesands.com Please note that White Sands Hotel only accepts Master and Visa credit cards, but 5% fee will be applied. The hotel

prefers cash payment, however in US Dollars or Tanzanian Shillings only.

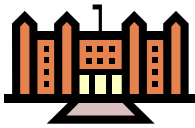


MEALS

Workshop participants with accommodation at the White Sands are on half-board; breakfast and lunch will be served. Non-hotel residents will be provided lunch.

Breakfast will be served in the restaurant facing the beach. Lunch and dinner will also be served in the same restaurant.

Dinner can be taken at a place of your choice. We will arrange for transport to other restaurants.



MEETING VENUE

The workshop will take place in the Large Conference Room (Kobe 1) and additional rooms for break out groups.



SOCIAL EVENT

The organizers have invited participants to cocktail reception on Tuesday February 7th at 18:00hrs. The cocktail will take place along the pool facing the beach.



EXPENSES/REIMBURSEMENT

There are two types of workshop participants those who are self-sponsored and IITA-sponsored. Accordingly, IITA will cover travel costs and half per diem for its invited participants, only. Therefore, IITA-sponsored participants are required to submit their boarding passes, visa fee receipt, and any other travel related costs to **Mr. Alex Omodo or Abia Nyantamba** on the first day of the workshop. Self-sponsored participants are expected to cover their own costs

Room charges should be paid at the Hotel reception. Bills must be paid in US dollars or Tanzanian shilling the ruling rate of the day will apply.

CURRENCY / BANK

The Official Currency in Tanzania is the Tanzanian Shilling, abbreviated as TZS, As at January 2012 the Indicative exchange rate is USD1= TZS1,580. Major foreign currencies (USD, Euro, and GBP) can be exchanged at International Airports, banks and bureaux de change. It is most advisable to carry US Dollars, Euros or Sterling Pounds.



SECURITY

As in most major International Cities, sensible security measures should be observed. Dar-es-Salaam has its share of personal security problems (street muggings) therefore you are advised to take the necessary precautions to avoid being the victim of crime:

- Leave your valuables at the hotel reception and only carry small amounts of money.
- Keep your close watch on Purses, handbags, wallets, laptops and cameras
- Avoid wearing expensive flashy jewelry
- It is advisable to hire a recommended taxi if you wish to move around at night and for your personal safety to avoid dark, deserted lanes streets.
- Do not respond to strangers accosting you outside the compound or in the streets.
- Only use recognized taxi services.
- Do not walk far from white sands Hotel at a mid night.



HEALTH /VACINATION CERTIFICATE & FIRST AID FACILITY

All visitors travelling to Tanzania should have a valid International Certificate of Vaccination against Yellow Fever.

MALARIA: Because travelers to Tanzania are at high risk for contracting malaria, it is advisable to take anti-malaria medication prior to arrival, during your stay and for a short time after returning home.

In addition take other personal protective measures, such as the use of insect repellents to reduce malaria risk.

FIRST AID FACILITY: White sands Hotel have the first Aid kit facility at the reception and it is open 24hrs. In case of any health Problem please dial extension number **278**

IMPORTANT PHONE NUMBERS



You can have the following quick reference telephone directory in case any need arise especially for participants who will not provide their travel details up to Friday they should get assistance from the below numbers on how to get to the Hotel.

Service Units	Extension	Office Direct	Mobile
WHITE SANDS HOTEL			
Banquet Manager (Mr. Pramod Gupta)	278 & 279	+255222647620-6	+255688444998
IITA-ADMINISTRATION			
<i>Contacts for problems on Airport Transfers at Julius Kambarage Nyerere Airport</i>			
Administrative Officer <i>Ms. Neema Lazaro</i>	114	+255222700092	+255757502772
Administrative Assistant <i>Mrs. Edith Kazimoto</i>	115	+255222700092	+255754267277
<i>FINANCE ISSUES</i>			
<i>Regional Finance Officer (Mr. Alex Omodo)</i>	116	+255222700092	+255767200398
<i>Accounts Assistant (Mrs. Abia Nyantamba)</i>	119	+255222700092	+255776000411